



Job Title: Grant Writer
Job Type: Contract, Part-Time
Reports to: Chief Development Officer
Location: Remote, United States

Job Brief:

The Grant Writer will support TIP Global Health's organizational growth by leading grant writing and grant reporting. To be successful in this role, you should be a well-organized, data-driven communicator. You love telling stories, communicating impact, and are passionate about global health. The Grant Writer is able to manage priorities, meet deadlines, and succeed in a demanding environment.

About TIP Global Health:

TIP Global Health is a leading authority in developing lasting solutions on the frontlines of health. TIP's transformative approach to collaborating with frontline health workers, alignment of its work with government priorities, and rigorous data-gathering, enables the scale-up of highly-effective solutions to extend access to life-saving quality care.

We empower frontline health workers to take the lead in creating lasting solutions, and we work to strengthen health worker capacity, resilience, and hopefulness. TIP never forgets the undue burdens and stressors placed on under-resourced and too few frontline health workers. The well-being of frontline health workers and the relationship between health care provider and patient is key to every step of our problem-solving process.

Founded in 2008, TIP Global Health has utilized its vast experience in community-led health solutions to establish a comprehensive primary care model that effectively serves as a bridge between evidence-based national protocols and community level realities to achieve sustained improvements in health outcomes. Our digital health platform, called E-Heza Data Solutions, enables rapid expansion of TIP's model for effective primary care delivery through trusted partners in new communities. Our rigorous operational research on effective design and implementation of local healthcare delivery systems extends our reach far beyond the rural communities where we work.

TIP Global Health is at a pivotal stage of growth and organizational maturity. We currently support nearly 450 frontline health workers—primarily nurses, midwives, and community health workers— who provide direct patient care using our digital health platform to a combined catchment area of 410,000 rural inhabitants. TIP Global Health will serve a total catchment area of 1,000,000 people and build the capacity of 17,000 frontline health workers through expansion of our technology-enabled model to three new districts in Rwanda and to at least one additional East African country by 2025.

Job Responsibilities Include:

- ❖ Manage a calendar of grant proposals and reporting deadlines
- ❖ Research, prepare, and submit letters of interest and grant applications in alignment with TIP's mission, vision, and strategy
- ❖ Maintain detailed records in database
- ❖ Work with the TIP Global Health team in Rwanda to collect data, impact stories, and relevant information as needed
- ❖ Identify new grant funding opportunities
- ❖ Support CDO and CEO to provide stewardship to current funders

Required Qualifications and Experience:

- ❖ 5 or more years of grant writing experience with a Bachelor's Degree, with proven success in winning six-figure, multi-year funding requests
- ❖ Strong written communication skills; ability to write clear, structured, articulate, and persuasive proposals
- ❖ Strong editing skills and keen attention to detail
- ❖ Proven experience managing the full spectrum of grant writing, including research, drafting grant requests, developing budgets, and managing reporting
- ❖ A transparent and direct communicator with excellent communication skills
- ❖ Excellent knowledge of fundraising landscape
- ❖ Ability to communicate complex work to diverse audiences

Preferred Qualifications and Experience

- ❖ Experience in the global public health sector
- ❖ Knowledge of digital health technologies
- ❖ Experience working in and managing a CRM

Hours and Information:

- ❖ Flexible 20 hours/week, with set weekly meetings with the CDO
- ❖ The position is remote, but should be within 3 hours of Pacific Time zone

How to Apply

Please send the following information to kiki@tipglobalhealth.org

- ❖ Current CV/resume
- ❖ Letter of Interest detailing related skills and experience
- ❖ Two sample writing samples, of which at least one should be a successful grant proposal